

HOW TO LINK YOUR ORCID RECORD TO SYMPLECTIC ELEMENTS

[Symplectic Elements](#) is a University system that holds details about staff research outputs (including publications) and other research related data. It is also the means of depositing full texts to the Oxford Research Archive (ORA).

Linking your ORCID to the system will enable Elements to automatically claim publications which include your ORCID in their metadata.

Step 1. Create and/or link your ORCID ID to Oxford.

(If you have already done so, please move to the next step.)

Follow [these instructions](#) to create a new ORCID record or to link your pre-existing ORCID to Oxford.

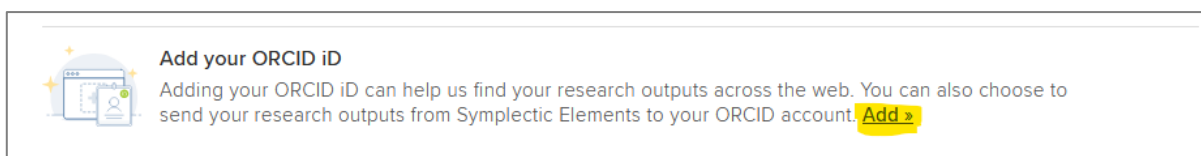
Linking your ORCID to Oxford gives you ‘University of Oxford’ verified affiliation. It will also save you time and effort as it increasingly provides automated linkages between publisher and funder and University systems.


Step 2. Link your ORCID to Symplectic Elements.

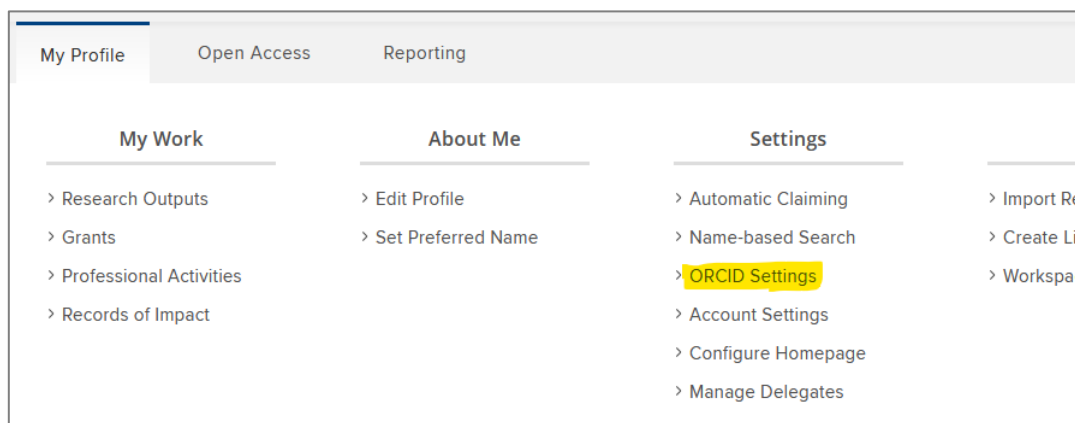
Symplectic Elements accounts are automatically created for staff employed by the University on a research contract. Other researchers – such as college-only staff – who require an account will need to fill out a [new user request form](#).

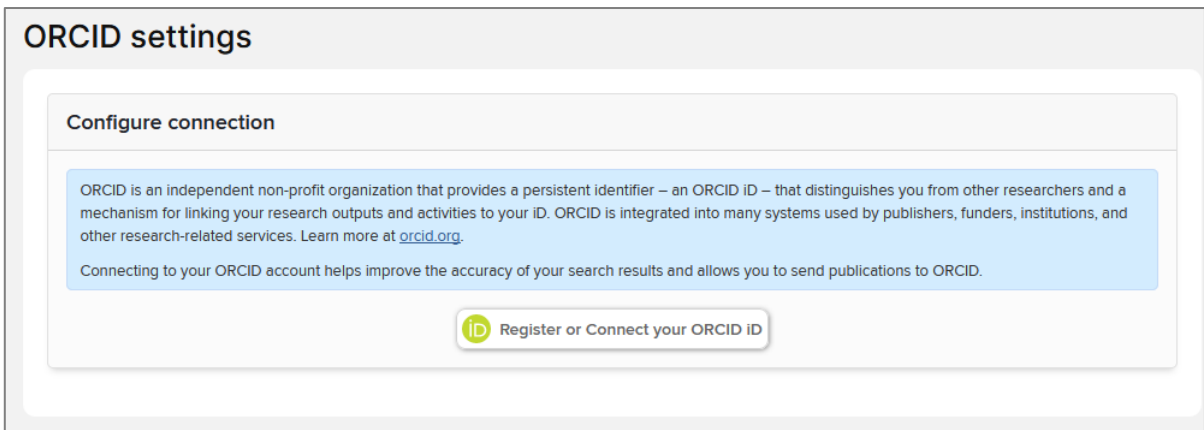
To link your Symplectic Elements account to your ORCID, [log in to your Elements account](#) and either

- a) Find the dashboard message (*below*) which says *Add your ORCID iD* and click **Add >>** :

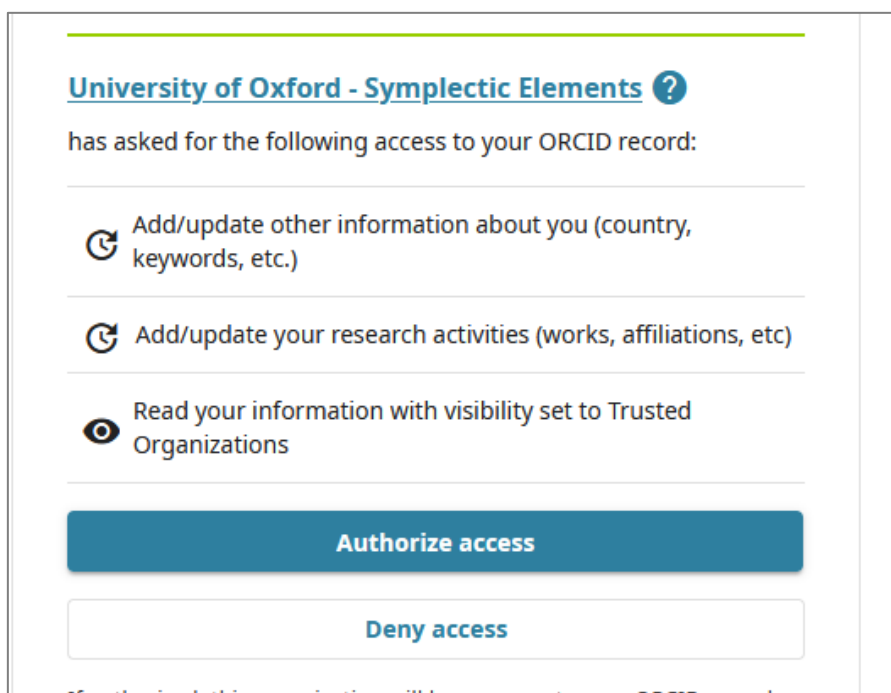


- or b) If you can't see a message on your dashboard, just click on the hamburger icon  in the top-left corner and under the *Settings* menu select **ORCID Settings**, then **Register or Connect your ORCID ID**:





This will take you to the ORCID website – once you have logged in, you should see the following page. Click **Authorize access**.



Your ORCID record will now be linked to your Elements account.

Contact

General ORCID inquiries:

openaccess@bodleian.ox.ac.uk

Issues connecting your ORCID record:

symplectic@admin.ox.ac.uk

Law Faculty Symplectic Support:

lawsymp@law.ox.ac.uk

Helpful Links

[ORCID website](https://orcid.org)

[ORCID at Oxford](#)

[Symplectic Elements website](#)

[OxIntranet: Symplectic Help Pages](#)

[Bodleian: Oxford Research Archive \(ORA\)](#)

[Open Access Oxford](#)