**Job title**  
Data Collectors - EURO-EXPERT

**Department**  
Centre for Socio-Legal Studies (CSLS), Faculty of Law

**Location**  
14 Possible Countries (Austria, Belgium, Denmark, Finland, France, Germany, Greece, Italy, the Netherlands, Poland, Portugal, Spain, Sweden and the United Kingdom)

**Contract type**  
Individual Contract

**Duration of Initial Contract**  
3 Months

**Expected duration of assignment**  
3 Months (with the possibility of extension)

**Closing date**  
10 May 2018 (12noon GMT)

**Research topic**  
EURO-EXPERT (*Cultural Expertise in Europe: What is it useful for?*), funded by a grant from the European Research Council (ERC)

**Principal Investigator/supervisor**  
Dr Livia Holden

**Project website**  
https://www.law.ox.ac.uk/research-and-subject-groups/cultural-expertise-europe-what-useful

**Summary**

The research project “Cultural Expertise in Europe: What is it useful for?” (EURO-EXPERT) is looking for Data Collectors in the field of cultural expertise in judicial and pre-judicial proceedings. This project develops around a new integrated concept of cultural expertise and is empirically investigating its use and impact in several European countries. The Data Collector(s) will work independently to collect data concerning the use and impact of cultural expertise in one or more of the 14 countries. The role is suitable for a recent graduate in any discipline of the humanities and social sciences with demonstrated fieldwork experience in
socio-legal studies. Data-collectors will have the opportunity of receiving specialised training and international exposure.

**The Research Project**

Respect for diversity has been at the forefront of political accession to the European Union since 1993 and socio-legal scholarship has developed articulated reflections on the accommodation of ethnic and religious minorities in Europe. Country experts have been instructed with increasing frequency in judicial and pre-judicial proceedings involving members of diasporic communities. In some common law countries the role of the expert witness has expanded to systematically assist the judge when litigants or defendants belong to minorities; in most civil law countries, similar roles are played by translators and cultural mediators, including notaries and lawyers. Cultural expertise is sometimes used in order to avoid excessive judicialisation. Notwithstanding, disbelief is developing around cultural expertise; and, escalations of violence and counter-violence signal that the European majority and the so-called minorities are drifting apart. Hence our question: Cultural Expertise in Europe: What is it useful for?

A comprehensive assessment of cultural expertise was entrenched by its narrow technical definition. This project develops around a new integrated concept of cultural expertise to empirically investigate its use and impact in fourteen European countries: Austria, Belgium, Denmark, Finland, France, Germany, Greece, Italy, the Netherlands, Poland, Portugal, Spain, Sweden and the United Kingdom. In-context data will be collected through ethnographic fieldwork conducted by a modular team allowing real time analysis and immediate use of results by the stakeholders. The objectives will be to: 1) map the terms, conditions, and costs of cultural expertise in private and public law; 2) create a toolkit for measuring the impact of cultural expertise; 3) establish an open access searchable database for the consultation of cases and solutions including cultural expertise; 4) design a teaching and learning module using the cultural expertise impact toolkit; and 5) formulate policy-making guidelines which include tested solutions for a sustainable inclusiveness in Europe.

Reporting to Dr Livia Holden, the consultant(s) will be a member of the research team on a new and exciting research project. You will work independently to collect data concerning the use and impact of cultural expertise in one or more of the 14 countries. The role is suitable for a recent graduate in any discipline of the humanities and social sciences with demonstrated fieldwork experience in socio-legal studies. Data collectors will have the opportunity of
receiving specialised training and international exposure.
https://www.law.ox.ac.uk/research-and-subject-groups/cultural-expertise-europe-what-useful

**Duties and Responsibilities**

Duties and responsibilities of the Data Collector are:

- Planning country specific quantitative data-collection in conformity with the general project design and in collaboration with EURO-EXPERT team.
- Collecting a representative sample of court and out of court cases including considerations and arguments that are broadly perceived as connected with notions of culture (i.e. expert witnessing and country expertise, cultural mediation, translation, ADR).
- Collecting a representative sample of decisions including considerations and arguments that are broadly perceived as connected with notions of culture.
- Administering a representative sample of questionnaires to various members of the legal profession and to the parties of in court and out of court cases including considerations and arguments that are broadly perceived as connected with notions of culture.

**Deliverables**

- Deliverable 1 – a detailed plan of action covering duties and responsibilities spelled out above (submitted to Dr Holden by 6 working days);
- Deliverable 2 - covering duties and responsibilities spelled out above (submitted to Dr Holden by 24 working days);
- Deliverable 3 - covering duties and responsibilities spelled out above (submitted to Dr Holden by 24 working days);

Final Report – showcasing all inputs provided as per duties and responsibilities above (submitted to Dr Holden by 24 working days).

Some changes may occur in the implementation phase of the project.

**Required Skills and Experience**

**Education**

- Hold a relevant Master’s degree, together with relevant experience in the social sciences

**Knowledge and Experience**

- Familiarity with the legal system of one or more countries where the research will be carried out
• Possess sufficient specialist knowledge in the discipline to work within established research programmes
• Ability to engage in quantitative and qualitative data collection and associated activities
• Previous experience of ethnographic fieldwork
• Availability for training and for intensive fieldwork for an indicative period of three months to be agreed upon in functions of logistics and access to relevant data
• Excellent communication skills (in English and in the relevant language for data collection), including the ability to write fieldwork reports

Desirable

• Experience of independently managing a discrete area of ethnographic fieldwork
• Experience of actively collaborating in team work
• Familiarity with SPSS

Language Requirements

• Good knowledge of one or more additional European languages other than English

Management arrangements

The contractor will report to and work under direct supervision of Dr Livia Holden and the Socio-Legal Centre Administrator.

Financial arrangements

Payments are based upon output, i.e. upon delivery of the services specified above and deliverables accepted and upon certification of satisfactory completion by the manager. The work week will be based on 35 hours, i.e. on a 7 hour working day, with core hours being between 9.00 and 18.00 daily. The remuneration rates will be in line with the going national rates for comparable research given the expertise and experience of the applicant.

Application procedure

At the first stage of selection the candidates will be shortlisted based upon adequate qualifications and experience. At the second stage of selection the proposals will be evaluated based on their value for money and fitness for purpose.

Application submission package:
The application package containing the following (to be uploaded as one file):

- A brief description of why the candidate considers her/himself the most suitable for the assignment; and
- Personal CV indicating all past experience from similar projects and specifying the relevant assignment period (from/to)
- Email and telephone contacts of at least two professional references.

**Note:** The above documents need to be scanned into one file and emailed to personnel@csls.ox.ac.uk by the closing date.

Shortlisted candidates (ONLY) will be requested to submit a Financial Proposal.

- The financial proposal shall specify a total lump sum amount, and payment terms around the specific and measurable deliverables of the TOR. Payments are based upon output, i.e. upon delivery of the services specified in the TOR, and deliverables accepted and certified by the line manager.
- The financial proposal must be all-inclusive and take into account various expenses that will be incurred during the contract.

The Financial Proposal is to be emailed as per the instruction in the separate email that will be sent to shortlisted candidates.