
 CENTRE FOR CRIMINOLOGY

Job title	Departmental Lecturer in Criminology
Division	Social Sciences
Department	Centre for Criminology, Faculty of Law
Location	Centre for Criminology, Manor Road Building, Oxford, OX1 3UQ
Grade and salary	Grade 7: £30,738 - £37,768 per annum
Hours	Full time
Contract type	Fixed-term (12 months) from 1 September 2016
Reporting to	Professor Carolyn Hoyle
Vacancy reference	124144
Additional information	Closing date: Friday 22 July 2016

The role

Overview of the role

A 12-month fixed-term research and teaching appointment in Criminology is available for an outstanding academic at an early stage of their career. The purpose of the post is to cover the teaching of Professor Ian Loader, who will be on research leave during the 2016 - 2017 academic year. It is anticipated that the appointee will take up the post on 1 September 2016. The main purpose of the role is to lecture and teach undergraduate and graduate students, to undertake the role of Director of Graduate Studies for Research in the Centre, and to engage in advanced study and conduct some independent research.

Responsibilities

- Lecture, tutor, and supervise undergraduate and postgraduate students. The teaching stint will be 144 units per annum, spread over the three terms of the academic year.¹
- Produce lecture notes, course materials, reading lists, and reference guides.

¹ The Faculty operates a unit system whereby one unit is equivalent to a one-hour tutorial, a lecture equates to three units, and seminars are valued according to the number of people leading them.



- Engage in assessment and university examining.
- In the role of Director of Graduate Studies, be the first point of contact for student matters relating to attendance, conduct, coursework, performance, and welfare (referring matters to colleagues as appropriate). In this capacity you will guide doctoral students, keep them up to date on training, inform them about university resources, represent their needs at various Centre committees, keep track of their progress, and review doctoral supervision GSS reports.
- Plan and organise specific areas of the syllabus and contribute to syllabus development on the MSc Qualitative Methods course and Race and Gender option.
- Participate in the undergraduate and graduate student admissions processes.
- Gather and analyse feedback from students, colleagues, and examiners, and modify course design, content, or delivery as appropriate.
- Manage own academic research activities, conduct independent research, and generate original ideas to build on existing concepts.
- Occasionally write research articles for peer-reviewed journals, book chapters, and reviews, and give poster presentations or briefings to disseminate research findings at conferences.
- Liaise with examiners and academic staff regarding teaching arrangements and student performance, and with funding bodies, stakeholders, and researchers in related fields to share information and expertise.
- Contribute to collaborative projects with colleagues in partner institutions and research groups.
- Undertake advanced academic study to underpin lectures and class teaching.

Selection criteria

Essential

- Hold, or expect to hold by the time of appointment, a doctorate in Law, Sociology or a relevant social science.
- An aptitude for teaching and some experience of teaching and research.
- Sufficient depth and breadth of knowledge in the subject to develop course materials and research proposals.
- Publication record commensurate with the stage of the applicant's career, and familiarity with the existing literature and research in the field.
- Experience of qualitative/quantitative research and analytical techniques.

Research Support

The Centre for Criminology will provide a research allowance of £1,000 to support research activity associated with the appointment.

About the University of Oxford

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, and in providing all of our staff with a welcoming and inclusive workplace that supports everyone to develop and do their best work. Recognising that diversity is a great strength, and vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities. Income from external research contracts in 2014/15 exceeded £522.9m and ranked first in the UK for university spin-outs, with more than 130 spin-off companies created to date. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information please visit www.ox.ac.uk/about/organisation

Centre for Criminology

The Centre for Criminology has, for over thirty years, acted as the focal point for criminological studies in Oxford. The Centre for Criminology is a sub-unit of the Faculty of Law and is located in the Manor Road Building along with other Social Science Departments and the Social Science Library.

The Centre currently comprises the Professor of Criminology and Director of the Centre (Carolyn Hoyle); two further Professors (Ian Loader and Julian Roberts); one Reader in Criminology (Mary Bosworth); one University Lecturer in Criminology (Rachel Condry), and two Departmental Lecturers (Ben Bradford and Alpa Parmar). The Centre also has two further members drawn from the wider Law Faculty/University – one Professor (Lucia Zedner) and one CUF Lecturer (Liora Lazarus). In addition to these posts, the Centre has a (varying) number of Research Officers employed on fixed-term contracts, a number of Research Associates who are involved with the work of the Centre and a thriving Visiting Fellows Programme.

The Centre for Criminology undertakes a research strategy that emphasises theoretically driven empirical research that aims to intersect with, and speak to, current dilemmas in crime and penal policy, both in the UK and internationally. As part of this strategy the Centre has identified five broad thematic research areas around which it organizes and develops its intellectual life. The current themes are: security, rights and justice; penal culture, police and practice; public opinion, politics and crime control policy, victims, and crime and the family.

The Centre for Criminology has established a strong reputation over three decades, first for undergraduate teaching and criminological research, latterly also for its graduate criminology programme. Its current strategic objective is to establish itself as one of the world's leading graduate schools in criminology. It runs two masters degrees – the MSc Criminology and Criminal Justice and the MSc Criminology and Criminal Justice (Research Methods) – which generally recruit around 25 students. Students on these degrees may also study for a second year and graduate with a MPhil Criminology and Criminal Justice. There are currently 23 doctoral research students. The Centre is a part of Oxford's ESRC Doctoral Training Centre.

The Centre also teaches a 'Criminology and Criminal Justice' option on the final honours year of the Undergraduate Law degree, as well as options on 'Punishment, Security and the State' and 'Human Rights and Criminal Justice' on the Law Faculty's postgraduate Bachelor of Civil Law (BCL) and Magister Juris (MJur) courses. The Centre also runs a high profile series of 'All Souls Criminology Seminars' each year in support of both the teaching programmes and its research agenda.

The Centre is currently based at the Manor Road Building, a purpose-built Social Sciences centre next to the Law Faculty – see www.manor-road.ox.ac.uk. This building provides excellent accommodation for the Centre, and offers great opportunities for interaction with colleagues from the Law Faculty and the other Social Science units located in the new centre: Socio-Legal Studies, Sociology, Politics and International Relations, and Economics. The Manor Road Building also houses a dedicated Social Science Library that includes a large criminology collection.

For more information please visit: <https://www.law.ox.ac.uk/centres-institutes/centre-criminology>

Law Faculty

The Faculty of Law is one of the largest in the United Kingdom, and is the largest unit in the Social Sciences Division of the University. There are some 163 members of the Law Faculty, of whom 90 are in established University academic posts. The Law Faculty has a distinguished reputation in research and publications in Law. The Research Assessment Exercise 2008 reported that substantially more top-rated research activity went on in Law at Oxford from 2001-2007 than in any other university in the country. In addition to the Centre for Criminology, there are three other specialised centres under the auspices of the Law Faculty: the Centre for Socio-Legal Studies, the Institute of European and Comparative Law and the Oxford Intellectual Property Research Centre.

For more information please visit: <https://www.law.ox.ac.uk/>

Social Sciences Division

The Social Sciences Division is one of four Divisions in the University, each with considerable devolved budgetary and financial authority and responsibility for providing a broad strategic focus across its constituent disciplines.

The Social Science Division represents the largest grouping of social sciences in the UK: home to a number of outstanding departments and to the internationally ranked Law Faculty; all are committed to research to develop a greater understanding of all aspects of society, from the impact of political, legal and economic systems on social and economic welfare to human rights and security. That research is disseminated through innovative graduate programmes and enhances undergraduate courses.

For more information please visit: <https://www.socsci.ox.ac.uk/>

How to apply

Before submitting an application, you may find it helpful to read the 'Tips on applying for a job at the University of Oxford' document, at www.ox.ac.uk/about/jobs/supportandtechnical/.

If you would like to apply, click on the **Apply Now** button on the 'Job Details' page and follow the on-screen instructions to register as a new user or log-in if you have applied previously. Please provide details of two referees and indicate whether we can contact them now.

You will also be asked to upload a CV and a supporting statement. The supporting statement should explain how you meet the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants).

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

Please upload all documents **as PDF files** with your name and the document type in the filename.

All applications must be received by **midday** on the closing date stated in the online advertisement.

Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing departments.

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments)

Should you experience any difficulties using the online application system, please email recruitment.support@admin.ox.ac.uk. Further help and support is available from [www.ox.ac.uk/about the university/jobs/support/](http://www.ox.ac.uk/about/the_university/jobs/support/). To return to the online application at any stage, please go to: www.recruit.ox.ac.uk.

Please note that you will be notified of the progress of your application by automatic emails from our e-recruitment system. **Please check your spam/junk mail** regularly to ensure that you receive all emails.

Important information for candidates

Pre-employment screening

Please note that the appointment of the successful candidate will be subject to standard pre-employment screening, as applicable to the post. This will include right-to-work, proof of identity and references. We advise all applicants to read the candidate notes on the University's pre-employment screening procedures, found at:

www.ox.ac.uk/about/jobs/preemploymentscreening/.

The University's policy on retirement

The University operates an employer justified retirement age for all academic and academic-related posts (grade 6 and above), for which the retirement date is the 30 September immediately preceding the 68th birthday. The justification for this is explained at: www.admin.ox.ac.uk/personnel/end/retirement/revisedejra/revaim/.

For **existing** employees any employment beyond the retirement age is subject to approval through the procedures: www.admin.ox.ac.uk/personnel/end/retirement/revisedejra/revproc/

There is no normal or fixed age at which **support staff** in posts at **grades 1–5** have to retire. Support staff may retire once they reach the minimum pension age stipulated in the Rules of the pension scheme to which they belong.

Equality of Opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

Benefits of working at the University

Training and Development

A range of training and development opportunities are available at the University. Further details can be found at www.ox.ac.uk/staff/working_at_oxford/training_development/index.html.

For research staff only: Support for Research Staff

There is a particularly wide range of support for career development for research staff. Please visit: www.ox.ac.uk/research/support-researchers to find out more.

Pensions

The University offers generous occupational pension schemes for eligible staff members. Further details can be found at www.admin.ox.ac.uk/finance/epp/pensions/pensionspolicy/.

Information for international staff *(or those relocating from another part of the UK)*

A wealth of information is available on the University's International Staff website for staff who are relocating to Oxford from abroad, at www.admin.ox.ac.uk/personnel/staffinfo/international/.

The University of Oxford Newcomers' Club

The Newcomers' Club is aimed at helping partners of newly-arrived visiting scholars, graduate students and academic members of the University to settle in and to meet people in Oxford.

Transport schemes

The University offers a range of travel schemes and public transport travel discounts to staff. Full details are available at www.admin.ox.ac.uk/estates/ourservices/travel/.

University Club and University Sports Facilities

The University Club provides social, sporting and hospitality facilities. It incorporates a Club bar, a cafe and sporting facilities, including a gym. See www.club.ox.ac.uk for all further details.

University staff can use the University Sports Centre at discounted rates, and have the chance to join sports clubs. Please visit www.sport.ox.ac.uk/oxford-university-sports-facilities.

Childcare and Childcare Vouchers

The University offers quality childcare provision services at affordable prices to its employees. For full details about the services offered, please visit www.admin.ox.ac.uk/childcare/. **NB: Due to the high demand for the University's nursery places there is a long waiting list.**

The University also offers nursery fee payment schemes to eligible staff as an opportunity to save tax and national insurance on childcare costs. Please visit www.admin.ox.ac.uk/childcare.

Disabled staff

The University is committed to supporting members of staff with a disability or long-term health condition and has a dedicated Staff Disability Advisor. Please visit www.admin.ox.ac.uk/eop/disab/staff for further details.

BUPA - Eduhealth

Bupa Eduhealth Essentials private medical insurance offers special rates for University of Oxford staff and their families www.eduhealth.co.uk/mini-site/.

All other benefits

For other benefits, such as free entry to colleges, the Botanic Gardens and staff discounts offered by third party companies, please see www.admin.ox.ac.uk/personnel/staffinfo/benefits/.