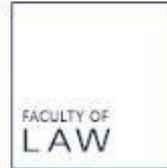




MANSFIELD
COLLEGE
OXFORD



The Bonavero Institute of Human Rights, University of Oxford
PRACTICAL INFORMATION



Getting to Mansfield College

Mansfield College is located in central Oxford. The address is Mansfield College, Mansfield Road, City Centre, Oxford. OX1 3TF.

On arrival, please report to the Porters Lodge just off Mansfield Road. The lodge is open daily from 7 a.m. through to 12 midnight. It is strongly advised that you avoid travelling to Mansfield by car. However, if this unavoidable, please let us know so we can look into alternative arrangements for you.

Walking

From Gloucester Green Bus Station (10 mins walk): Walk out of the coach station and turn left onto George Street. Continue walking straight onto Broad Street. Continue onto Holywell Street. Turn left up Mansfield Road and continue walking until you reach Mansfield College.



From the train station (20 mins walk): Walk out of the train station, towards Park End Street. Turn left at Park end street (A420).

Continue onto Hythe Bridge Street (A420) and walk over the river. Continue straight ahead onto George Street, rather than following the main road to the left. Continue walking straight onto Broad Street and continue further onto Holywell Street. Turn left up Mansfield Road and continue walking until you reach Mansfield College.

By Coach

There are frequent **coaches from London Victoria Station, Heathrow and Gatwick Airports** operated by Oxford Bus and Stagecoach ('the Oxford Tube'). More details can be found here: <http://airline.oxfordbus.co.uk/>. Services terminate at the Oxford Bus Station at **Gloucester Green and Oxford high Street** and tickets can be bought online or directly from the driver (in cash). Before leaving Oxford, it is important to double check which terminal your flight is departing from. You can check this at <http://www.heathrowairport.com/flight-information/which-terminal>. You will need to tell the driver at which terminal you wish to be dropped.

A rather less frequent service connects with Birmingham International airports. There are connections with many other parts of the country, including a direct service to Cambridge. For more information visit, www.nationalexpress.com

By Rail

There are direct trains from London, Reading, Birmingham and many other parts of the country. For more information or to book a train, visit www.nationalrail.co.uk. The station is a 20 minute walk from Mansfield.

By Bicycle or Car

To avoid Oxford city centre, approach via the A40 northern ring-road and take the A4165 Banbury Road southwards for about 2 miles to Parks Road. Continue along Parks Road until

you reach Pitt Rivers Museum on your left. Shortly after this there are two sets of traffic lights at which you should turn left into South Parks Road. On South Parks Road take the first turning to the right into Mansfield Road. Mansfield College is situated on the right hand side.

By air

The most convenient arrival airport is London Heathrow, from which there is a frequent express coach service to Oxford (see below). London Gatwick is a little further, but again there is direct coach service to and from Oxford. Birmingham International, Stansted and Luton have less frequent coach and/or rail connections with Oxford.

EXPENSES & EXCHANGING CURRENCY

Expenses

Costs are reimbursable via the University claims procedure. To ensure that your claims are accepted you will need to keep all **original and itemised receipts**. Unfortunately the University are unable to process claims where copies or card print-outs are provided. We ask that you include your bank details (or address should you prefer to be paid via bank cheque) and sign and date the section under 'claimant'. We will be happy to complete the rest of the form on your behalf. Please then send all receipts and a signed claim form to:

Zoe Davis-Heaney
Bonavero Institute of Human Rights
University of Oxford
c/o Faculty of Law
St. Cross Building
St. Cross Road
OX1 3UL

Exchanging currency

There are various places to exchange money around Oxford City and within Heathrow, Gatwick and Luton airports, including Travelex branches at all the terminals. While commission free, the rate is generally better if you exchange money prior to travelling to the UK or once in Oxford instead of inside the airport. Alternatively, there are ATMs/cash points available in all terminals. Please note that many merchants in the UK **do not accept American Express**.

TAXIS

Oxford-based taxi companies:

- **001 Taxis:** 01865 240000
- **Radio Taxis Oxford:** 01865 242424
- **Royal Cars:** 01865 777333