

**Faculty of Law**

**University of Oxford**

Application Form for the 2-week Intellectual Property Residential School

September 2018

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| **Personal Information** | |
| Prefix (Mr, Mrs, Ms, etc.) | Family Name |
| First Name | Middle name(s) |
| Preferred name (known as) | |

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| **Contact Information** | |
| Home address  Postal/zip code  Country | Correspondence address (if different)  Postal/zip code  Country |
| Email address | |
| Telephone number – day | Telephone number – evening |

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| **Relevant Qualifications** | | | | | | |
| Academic Background: Please give details of any academic qualifications (ie degrees) | | | | | | |
| From  (MM/YY) | To  (MM/YY) | Institution Attended and country | Full or part-time | Qualification awarded | Subject | Result (Class/GPA Ranking etc) |
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| Please indicate any scholarships, prizes, honours awarded or other academic qualifications not mentioned above |

**Professional Qualifications**  Please give details of any professional qualifications (i.e. chartered membership)

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| From  (MM/YY) | To  (MM/YY) | Professional firm or educational institution attended | Full or part-time | Qualification & subject | Result attained  (MM/YY) | Result (Class/GPA Ranking etc) |
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**Employment and Work Experience**

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| Current Employment |
| Position (job title or role) |
| Years in current position |
| Organisation (company or institution) |
| Organisation address  Postal/zip code Country |

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| Previous Employment/s | | | |
| Organisation | From | To | Position |
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| **Statement of Purpose** | | | |
| Please attach a 500-word essay detailing your reason for applying for the course, your career intentions, and the contribution that you anticipate the Diploma making to your career development. You will not be penalized for writing less than 500 words. | | | |
| **Language** | | | |
| What is your native language?  If this is not English, what evidence can you present of proficiency in written and spoken English? E.g. Language of education or the workplace, date and results of TOEFL/IELTS. | | | |

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| **Residential School** |
| Accommodation will be reserved for all successful applicants at Merton College for the residential school for 10 nights (from Sunday 2 September - Thursday 6 September inclusive and Sunday 9 September – Thursday 13 September inclusive). Accommodation is not included in the fees and the total cost for 10 nights is £993 (includes breakfast and dinner excluding dinner on Sunday 9 September). Please indicate below if you would like to opt-out of this and arrange your own accommodation:  If you require weekend accommodation on Friday 7 September and Saturday 8 September (for an additional charge of £86 per person per night, bed and breakfast only), please indicate below (delegates not requesting weekend accommodation will have to check-out and empty their rooms on Friday 7 September and check-in again on Sunday 9 September): |

**References**

Two references are required in your application for the Diploma in Intellectual Property Law and Practice. Please ask each referee to provide their reference in a sealed envelope, and to sign across the seal and cover their signature with a clear adhesive tape. References should be returned to you in the sealed envelopes to be included in your application. References can also be posted/emailed directly by your nominated referees to the address below or to [diploma.administrator@law.ox.ac.uk](mailto:diploma.administrator@law.ox.ac.uk). To complete your application, for your records, please list the contact details for your referees.

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| Referee 1 |
| Name Position |
| Organisation |
| Address |
| Telephone Fax Email |

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| Referee 2 |
| Name Position |
| Organisation |
| Address |
| Telephone Fax Email |

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| **Finance:** How do you intend to pay for your study? (Please tick whichever that is applicable) |
| Fully sponsored by employer Partially sponsored by employer  State % \_\_\_\_ |
| Self-financed Self-financed by a loan |

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| **Disability:** If you have any disability or illness that we should be aware of, please give details: |
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| **Marketing information:** How did you first learn about this programme? (Please tick whichever that is applicable) |
| University of Oxford website  Through my organisation  Other (please specify)  ----------------------------------------------------------- |

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| Have you included the following documents in your application? |
| Original transcripts  Personal statement (500 words)  Two references  English certificates (if applicable) |
| **Declaration** |
| I understand that information provided on this form will be held on the University’s administrative computer system for a purpose of student administration subject to the provisions of the Data Protection Act (1998).  Signature Date |

The deadline for application is 12 noon (UK time) 13 July 2018. All applications should include transcripts, 500-word statement of purposes, CV, two references and English certificates (if applicable). The completed application should emailed or posted with the relevant documents to:

Ellen Moilanen, Diploma Administrator, Faculty of Law, St Cross Building, St Cross Road, Oxford, OX1 3UL, [ellen.moilanen@law.ox.ac.uk](mailto:ellen.moilanen@law.ox.ac.uk).